



Harbour
Financial
Services

Harbour Financial Services Limited:
Working together to find the right
path for your investment fund.

HARBOUR FINANCIAL SERVICES

Harbour Financial Services Limited is an independent fund administration company that works in partnership with Wakefield Quin Ltd. to offer direct access to specialist financial and legal services expertise in Bermuda. Our clients are globally based and range from startup funds to large institutional class investment managers. Licensed by the Bermuda Monetary Authority under the Investment Funds Act 2006, Bermuda has the reputation, legal system, regulatory approach, tax structure, geographical location and availability of professional talent to partner with you. Our goal is to be the firm of choice for clients who seek to build a growing partnership.

- Fund Launch
- Support Network
- Daily Investor Communications
- Annual Audit
- Legal Support Network

FUND ADMINISTRATION

Fund Launch and Formation Assistance

- Corporate secretarial services
- Evaluate constitutional documentation
- Listing, sponsorship and regulatory applications
- Establishment of prime broker, custody and trading counterparty accounts
- Prepare operating procedures
- Provision of directors and officers where required
- Execute fund conversion & operational procedure design
- Hedge fund desk space

Administration

- Accept and process global investor subscriptions, redemptions and transfers
- Operate anti-money laundering and KYC procedures
- Maintenance of investor share registers / partner capital balances
- FATCA compliance reporting
- Communicate daily with investors on all inquiries

Accounting

- Calculate Net Asset Value for simple and complex fund methodologies, including series accounting, equalization and limited partnership
- Full and NAV light services
- Manage full multi-currency portfolio records
- Cash management and trade reconciliation
- Maintain general accruals and complex fee structures
- Track and record corporate actions
- Preparation and distribution of shareholder confirmations and net asset value statements
- Private equity and finance company accounting.

Audit

- Introduce audit managers to new start ups
- Act as official books and records and manage audit
- Draft and final financial statement preparation

FINANCIAL OVERSIGHT

Accounting/Portfolio:

- Shadow portfolio valuation and accounting
- Portfolio analysis
- Investment compliance analysis
- ILS expertise
- Cash management and bill payment
- Transparency reports
- Maintenance of the minute books and statutory document

TECHNOLOGY

Technology is central to Harbour Financial Services Limited. That is why we have invested in an industry leading portfolio accounting platform.

We offer our clients fully integrated systems giving us the ability to generate portfolio reports, investor statements and financial statements seamlessly along with a client portal for investment managers and investors alike to access investment reports and shareholder statements.

We also provide access to industry leading pricing vendors that provide our clients with accurate and reliable delivery of global pricing data. In addition to our complete portfolio analysis and reporting platform software that enables clients to create both highly sophisticated performance and risk analytics.

HARBOUR FINANCIAL SERVICES LIMITED

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